



2015/16 eLearning Letter of Understanding

Welcome to eLearning!

Please read through this letter to ensure that you understand what eLearning is and the expectations for an eLearning student.

eLearning courses are equivalent to face to face courses, but allow a degree of flexibility as to when and where you work on the course. While there is freedom for the student to work on the course at times of their choosing, students are expected to keep up with the course material throughout each week.

As in traditional classes, regular attendance in eLearning is extremely important for students to stay engaged with their course, classmates and teacher. To be successful in eLearning, students must:

- log in and interact with their courses regularly
- interact with other students in the discussion area, including small group collaboration
- complete and submit work weekly

Attendance is based on students demonstrating their learning through submissions and discussions. A student can log in daily, but be marked as absent if they do not complete any of the required activities in a given week.

Teachers will be in continual contact with students through email and online discussions. If attendance or progress becomes a concern, teachers will contact parents, guidance counsellors and school administrators.

Students are expected to work on their course in their scheduled eLearning period in the school **library** and may speak to **Mrs. Hillock in Guidance** if they need support. Technical help is available through the eLearning department via email at elearning@scdsb.on.ca.

By signing and submitting this letter, you are acknowledging the expectations for success in an elearning course include regular access to the course, a high degree of self-motivation and the ability to work independently.

Student Name

Signature

Date

Please note that based on course demand, students may be waitlisted for their course.